

*Howard County Aquatics  
Financial & Participation Agreement  
Short Course Season 2009/10*



**Welcome to the Howard County Aquatics Summer swimming season.**

Howard County Aquatics, a.k.a. "HCA" (hereinafter referred to interchangeably as the "HCA" and/or "Howard County Aquatics") is organized as a nonprofit organization created for the benefit of having a competitive swim team. The team structure consists of a professional coaching staff, swimmers, Parent Board of Directors, and parents. As with any nonprofit organization, there are paid positions, such as coaching. All other job functions and responsibilities depend on the efforts and work of our parent volunteers.

The following agreement consists of Financial Agreement, Parent/Swimmer Code of Conduct, and Medical Release Form.

**This agreement must be signed by the parent/guardian and swimmer(s) and returned before your child is able to practice.**

**a. MONTHLY TRAINING FEES:**

The monthly fees for training with HCA for the swimming season are as follows:

|                    |  |
|--------------------|--|
| Group 1            | 60.00  |
| Group 2            | 65.00  |
| Group 3 & 4        | 70.00  |
| Additional Swimmer | 10% discount applied to lower level swimmer            |
|                    | Special rates will apply for High School Team swimmers |

- Training Fees are billed based on a 6 month (September-February) payment cycle. Only swimmers that make Championship time cuts will swim in March and will be billed for March.
- All training fees are due by the first day of each month. A 10\$ late fee is assessed if full payment is not postmarked by the tenth. If payment is not received by the tenth day of the following month, the Swimmer(s), at the discretion of the Board, may be suspended from participating in any or all HCA Team training or activities.
- **If a Swimmer trains for any part of the month, the Parent is obligated to pay the full training fees for that entire month.**
- Make checks payable to "HCA". Payments should be mailed to P.O.Box 6672, Kokomo, IN 46904.
- **Returned Check Policy: First Occurrence: pay any fees incurred by bank; Second Occurrence: pay bank fees and 20\$ Fee to HCA, and further payments will need to be cash only.**
- **If, for any reason, a swimmer discontinues swimming with HCA, a thirty (30) day written notice of withdraw is required. Failure to provide notice will result in a continued payment obligation of all monthly fees.**

**b. SWIM MEET ENTRY FEES AND TRAVEL EXPENSES:**

- Entry into swim meets is optional, but encouraged.
- Every Swimmer that is entered in a swim meet must pay meet entry fees.
- Meet entry fees are mailed by HCA to the host team several weeks before each swim meet and **cannot be refunded for any reason.**
- Once a Swimmer has been entered in a meet, it is the responsibility of the Parent to pay the meet entry fee, even if the Swimmer does not participate in the swim meet, for any reason.
- The team participates in several out-of-town meets during the season. It is the responsibility of the Parent to pay all travel, meal, lodging and any other travel-related expenses of the Swimmer(s) unless other arrangements have been made.

# FINANCIAL AGREEMENT

**Swimmer #1:**

✓ First Month Training Fee (6 payments total) \_\_\_\_\_

**Additional Swimmers:**

✓ 10% discount \_\_\_\_\_

**ALL SWIMMERS**

✓ USA Swimming Registration \_\_\_\_\_ 53.00

✓ T-shirt and Cap Fee \_\_\_\_\_ 15.00

✓ (optional) Parent T-shirt please indicate Size: \_\_\_\_\_ 10.00 x \_\_\_\_\_ (qty) = \_\_\_\_\_

✓ Any meet fees incurred by my swimmer

**Total Due:** \_\_\_\_\_

I agree to pay Howard County Aquatics the following fees for my swimmer(s), for the 2009-10 short course season. I am aware that HCA is not a monthly swim program. I understand the team budget and club expenses are based on these seasonal fees. I understand that unless written notice is given of withdraw, I am responsible for fees.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_/2009

## SWIMMER CODE OF CONDUCT

The following code is in effect throughout the year. Some of the items refer specifically to team travel. Additionally, anyone who, in the opinion of the coach or coaches, acts in a manner that would interfere with the travel objectives listed below, will be subject to immediate return home (**at the expense of the parent and/or swimmer**) and other punishments including barring from future travel meets or other competition, suspension from practice, or dismissal from the team.

- 1) All HCA team members should be respectful of their peers, coaches, and parents. Any HCA team member not acting in such a manner will be asked to change or stop that behavior. If that team member fails to comply, they will be asked to leave and disciplinary procedures will follow.
- 2) Everyone is expected to behave in an exemplary manner. The reputation of HCA, as well as the other athletes with you, is dependent on your behavior.
- 3) The coaching staff holds the final word on any rules, regulations, or disciplinary action.
- 4) The consumption or purchase of alcohol, smoking or chewing tobacco, or use of any other illegal drug or USOC banned substance of any kind will not be allowed. In addition, any team member found or suspected to be in the **presence of others** (regardless of team affiliation) partaking in any of the above activities will be subject to the same punishments and probable expulsion from HCA. Any swimmer suspected of such activity will appear before a review committee composed of the senior team coach, the head age group coach, the club president, and two other HCA board members.
- 5) At no times will male and female athletes be in the same room together unless a coach or chaperone is in the room or has approved situation. This applies to HCA members or members of any other team.
- 6) No team meetings may be missed. Be punctual to all meetings and warm-up times.
- 7) All team members must agree to follow the rules about practice and meet behavior.

I recognize my responsibility to abide by the rules and requirements of the Howard County Aquatics Swim team that I am representing and I acknowledge that I have received and read such.

Swimmer Signature \_\_\_\_\_ Date: \_\_\_\_\_/2009

Swimmer Signature \_\_\_\_\_ Date: \_\_\_\_\_/2009

## PARENT CODE OF CONDUCT

Parents of swimmers on the Howard County Aquatics are required to read, sign and agree to abide by the following Code of Conduct.

- Parents will cooperate with coaches, team members, opponents and officials at all times.
- Swimmers are in the care of HCA staff and coaches during all practices and meets.
- Parents should leave coaching to the coaches.
- Parents should not be on deck during practice or during swim meets. Only USA Swimming registered officials, coaches, or meet volunteers are allowed on deck per USA Swimming regulations.
- HCA Parents will provide positive support, generally in terms of cheering, and clapping for all swimmers, both HCA and its opponents.
- If you have a problem with any coach or official within the HCA, bring it to the attention of your child's coach. If that is unsatisfactory then bring it to the attention of the Head Coach, or a Board Representative. If you deem the response to be unsatisfactory, then write a formal complaint to the HCA board of directors. All such issues must be documented, signed and dated.
- Any objections to officials or coaches decisions should be reserved until after the conclusion of the meet session. At such time, the issue should be discussed with the coach in a professional manner.
- HCA parents teach and encourage their children to exhibit good sportsmanship.
- HCA parents are gracious in victory and dignified in defeat.
- HCA parents will be a positive role model for their children and their teammates.
- No consumption of alcohol, tobacco products or illegal drugs at the facility of any HCA event which you are attending.
- HCA parents will not tolerate any sexual or racial harassment or intolerance.
- HCA parents encourage an atmosphere of openness, cooperation and consultation.
- HCA parents encourage loyalty within the team and the Club.

Any violation of this code will be brought to the attention of the board of directors, which will issue the appropriate response. This response could include one or more of the following:

1. Reprimand, verbal or written
2. Probation
3. Temporary suspension
4. Permanent suspension

### AUTHORIZATION

I hereby give consent for my child(ren) to participate with Howard County Aquatics. In consideration of being permitted to participate as a member of the Howard County Aquatics swim team, I hereby release, discharge and agree to hold harmless the Howard County Aquatics and its coaches, members of the Board of Directors, its volunteers, its agents and its employees, together with its successors and assigns, from any and all liability for injuries to property or person suffered as a result of participation as a member of the Howard County Aquatics Swim Team. I give the club authorization to apply for USA Swimming memberships for my child(ren).

I agree that it is the swimmers', their parents/guardians', or designated representatives responsibility to provide transportation to, from and during any program of the Howard County Aquatics Swim Team.

I agree to and will sign the following: "Medical Release", "Swimmer Code of Conduct (signed by each swimmer)", "Parent Code of Conduct" and "Financial Agreement". I also have read and understand the Monthly Training and Swim Meet Fees. I understand that all these forms constitute a legally binding contract.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_/2009